

Registration Information for Cooperative Summer School 2018

Registration

- Online registration **begins on Monday, May 21 at 8:00 a.m.** and **ends on Thursday, June 28 at noon.**
- BOCES will be emailing a temporary password to counselors prior to May 21.
- Include a parent/guardian phone number in student profile so we can communicate with parents especially in case of emergency.
- Use the comment box to share other important information about a student.
- **Students enrolled in a review class will automatically be enrolled in the exam (you do NOT need to register them separately for the exam).**
- **Check the box “Regents” for “test type” if a student registered for a remedial class needs to take the Regents (when you check this box you DO NOT have to register them separately for the exam).**
- Students registering for the Earth Science Regents Exam are required to take the lab practical portion on Tuesday, August 7 or Wednesday, August 8.
- For information please view the summer school website at <http://summerschool.monroe.edu>. Schedules will be printed and mailed to students on July 3.
- **Late registration forms** will be accepted by email at boces_cooperative_summer_school@boces.monroe.edu. Forms are available on the website.
- Final registration for Regents Exams **ends on Thursday, July 12 at Noon.**

Student Management

- Please help communicate the attendance policy and Code of Conduct for summer school with students. All communication about extenuating circumstances is welcomed!
- Vacations are not an acceptable excuse for missing class.
- Violence, drugs, harassment and threats will result in unconditional expulsion from summer school.

Students with IEP’s, 504’s and ELL Needs

- All students with an IEP or 504 Plan need to be identified during the registration process. Districts must give permission for BOCES to access IEP’s for students by **7/5/18**.
- **For all ELL students, we require an ESOL contact name and number and whether they need an interpreter for the exam. Please have this information gathered prior to registering or you will be unable to complete the registration process.**

Contact Information

- Prior to July 11, please email principals or call/email the director with any questions.

Site:	Fairport High School	East Irondequoit Middle School
Principal:	Joel Menchel Joel_menchel@pittsford.monroe.edu	Terry Reynolds Terry_Reynolds@eastiron.monroe.edu
Districts:	Fairport, Honeoye Falls-Lima, Penfield, Pittsford, Rush Henrietta	East Irondequoit, East Rochester, Webster

<http://summerschool.monroe.edu>
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